

Homestead Farm Homeowners' Association

DESIGN REVIEW COMMITTEE PROJECT APPROVAL REQUEST

ALL EXTERIOR ALTERATIONS, ADDITIONS OR IMPROVEMENTS TO YOUR HOME OR PROPERTY MUST BE SUBMITTED TO THE DESIGN REVIEW COMMITTEE FOR REVIEW AND APPROVAL PRIOR TO ANY WORK INITIATED. PLEASE COMPLETE THIS FORM AND SEND WITH ANY FINAL DRAWINGS/PLANS, SAMPLES, AND EXACT COLOR DESCRIPTIONS & TITLES TO:

ACCU, INC., 2140 S HOLLY ST, DENVER, CO 80222 OR FAX TO 303-777-2229 ATTN: CHERYL WITT
OR EMAIL TO CHERLYNNWITT@ACCUINC.COM

Date: _____ Homeowner's Name: _____

Address: _____

Home Phone: _____ Cell: _____

Email address: _____

- Please complete this form and send to ACCU (it is also available to complete online at: accuinc.com, sign in, go to Resident Services, click on "online forms" from the drop down menu, click on DRC form). Please remember to attach all final plans/drawings and exact colors/samples for paint, stain, decks, concrete.
- Allow DRC members NO LESS than 30 days to respond to your request (per the Declarations).
- You are **REQUIRED** to notify ACCU in writing when such approved work is complete.
- Please understand you are subject to fines from the HOA if you
 - a) start work without written approval
 - b) proceed with work not in compliance with an approved application
 - c) fail to notify ACCU of final completion of project within 120 days of completion
- I understand the DRC has 30 days from the receipt of this request to respond.

Homeowner's Initials _____ Submitted Date _____ 30 days ahead date _____

Request involves the following type of improvements:

Structural Addition _____ Fencing _____ Play Equipment _____ Deck _____ Paint _____ Patio _____ Landscaping _____ Window(s) _____
Door Replacement _____ Patio Cover/Awning _____ Sauna/Hot Tub _____ Driveway/Walkways _____ Satellite Dish or Telco _____
Alternative Energy Source _____ Other _____

Describe the improvement in detail and submit this form with the required plans and drawings including:

(1) Plans of the improvement with measurements where it will be placed in/on the property, (2) Water drainage (direction), (3) All utilities (electrical, water, gas, phone, TV, cable, etc.), (4) Paint/Stain/Deck/Concrete colors (including brand and color name, samples are required). Please note that existing house colors may NOT be approved for re-painting.

Anticipated date of completion: _____

I understand the approval of the Architectural Request must be obtained from the HOA Design Review Committee before I can proceed with my project. I understand that approval by the Committee does not constitute approval from the local building department and that I may also be required to obtain a Building Permit. I agree to complete improvement promptly after receiving approval from the Committee. I understand that if the work is not complete within 6 months from the date of approval; I must resubmit my request. I have read the Homestead Farm Covenants and Regulations and will comply with all requirements.

Homeowner's signature: _____

Approved as submitted: _____ Approved with conditions: _____ Disapproved as submitted: _____

Conditions for approval include the following:

Reasons for disapproval include the following:

DRC Signature: _____ Date: _____

DRC Signature: _____ Date: _____

Send to: ACCU, Inc., attn Cheryl Witt, 2140 S Holly St., Denver, CO 80222 or fax to 303-777-2229